



APPLICATION FOR MEMBERSHIP

International Business Chamber of Cambodia

We bring to your immediate attention Article 5 of the IBC Constitution:

Mission Statement: *“The Chamber’s mission is 1) to provide leadership in creating a forum for international and local businesses and business associations having an interest in Cambodia to work together in a spirit of friendship and cooperation for mutual benefit; and 2) to foster constructive relations with the Royal Government to promote policies, laws and regulations, and other initiatives that encourage and support foreign investment and business in Cambodia.”*

As well as the following relevant sections of the Constitution currently in force:

Article 7.01(v). Membership is vested in the company or organization itself and not in any individual. The Member shall be represented at Chamber meetings by their Chief Executive or other senior officials (‘nominated representative’).

Article 7.02(a). Applicants wishing to become members must submit their application on the official form. ***Please note that this form can be filled out on your PC and then printed out for signing. All relevant sections of the form must be completed. In sections where the information requested is not applicable, applicants should state so in the space provided.***

Article 7.02(c). The completed Application Form signed by the applicant, Proposer and Seconder, together with any other documents as stipulated in the Application Form must be submitted in hard copy, fax or scanned copy to the Chamber’s office. ***Only complete applications will be put forward for consideration.***

Completion of an Application Form does not guarantee membership.

Name of Company:

Please state the complete name of the Company you wish to register as a member of the IBC

Please state your reason for wanting to become a member of the IBC.

Company Profile:

In no more than 200-300 words (logo optional), please describe the nature of your business and the scope of your activity in Cambodia including products and services. This section is mandatory and on successful application, will be posted on the IBC website’s Membership page.

Proposer:

Please cite your name and company affiliation.

Please state why you believe the applicant should be accepted into the IBC.

Secunder:

Please cite your name and company affiliation.

COMPANY INFORMATION

Business Address:

Mailing Address:

Required if different from your Business Address.

Representative:

The nominee should be a full-time CEO, MD, Country Manager or Head of Operations.

Hand phone: _____

Email Address: _____

Office Phone: _____

Fax: _____

It is the responsibility of each member to update contact information of its representatives as required.

Type of Business:

Please state if your company is an independent company, branch office, representative office, agent or subsidiary.

Joint Venture Partner:

Please provide if applicable.

Investment License No.

Please attach a copy of your company's Investment License obtained from the Council of Development of Cambodia (CDC).

Company Registration No.

Please attach a copy of your company's Certificate of Registration or Incorporation obtained from the Ministry of Commerce and a copy of your company's Letter of Incorporation.

Authorized Capital:

Please provide if applicable.

Paid-Up Capital:

Please provide if applicable.

No. of Full-time Employees:

Length of Presence:

Please state the planned length of time your company intends to operate in Cambodia.

PARTICULARS OF SHAREHOLDERS / BOARD OF DIRECTORS:

Company

Joint Venture Partner (if applicable)

Chairman

Chairman

Nationality

Nationality

Managing Director

Managing Director

Nationality

Nationality

Company Director / Shareholder

Company Director / Shareholder

Nationality

Nationality

Company Director / Shareholder

Company Director / Shareholder

Nationality

Nationality

As a new applicant Member, please indicate which of the following Working Groups you would like to participate in:

The members of the International Business Chamber are encouraged to participate in the Government-Private Sector Working Groups. These working groups meet to exchange ideas and formulate issues to be brought to the attention of the Royal Government of Cambodia through the Government-Private Sector Forum (GPSF).

- A. Agriculture & Agro-Industry
- B. Tourism
- C. Manufacturing & SME
- D. Law, Taxation & Governance
- E. Services including Banking & Finance
- F. Energy, Infrastructure & Transport
- G. Export Processing & Trade Facilitation
- H. Industrial Relations

I hereby acknowledge that the information provided is true and correct. I also understand that I risk expulsion from the Chamber should any of the above information be false.

I have read and understood the conditions of membership and by submitting this application for membership to the International Business Chamber, I declare myself fully prepared to commit my services to the benefit of the Chamber and its Members. I will respect the Chamber's Constitution and the discretion of the Executive Committee under the Chamber's Constitution.

Signature of Applicant

Date

Appended to the Application for Membership:

Article 7.02(d). “Upon receipt, the application shall be submitted to the Executive Committee at their next meeting who will pass it to the Membership Sub-committee for review.”

Article 7.02(e). “Upon recommendation of the Membership Sub-committee the Executive Committee will decide either to reject the application or circulate it amongst the Chamber’s Membership who are allowed 15 days to comment.”

Article 7.02(f). “After 15 days the Executive Committee will, after taking into account comments (if any) received from Members, vote on the Application with a simple majority deciding. The decision of the Executive Committee shall be final and no reason will be given for their verdict.”

Article 7.02(g). “Upon election the applicant shall be notified promptly and shall be provided with a copy of the Constitution and Bye-Laws. Admission of the applicant to Membership shall be notified to the other Members at the next Regular Meeting and through the Newsletter.”

Article 7.02(h). “In the event of rejection the applicant shall be notified promptly. An applicant who has been rejected may not re-apply for Membership within one year of the original rejection.”

Article 7.02(i). “The Executive Committee will endeavour to ensure that the final result of an application is issued within no longer than two months from the first Executive Committee meeting after the application is received.”

Upon election to Membership

- The Chamber’s Treasurer will issue an invoice for joining fee and subscription fee. At the present time the joining fee has been set at US\$1,200.00 and the annual fee at US\$600.00.
- Payment is due within 30 days of receipt of this invoice.